

**PLATTE COUNTY R-3 BOARD OF EDUCATION  
GENERAL (OPEN) SESSION MEETING MINUTES  
DISTRICT EDUCATION CENTER, BOARDROOM - 816.858.5420  
998 PLATTE FALLS ROAD, PLATTE CITY, MO 64079  
Thursday, September 22, 2022 (5:30 p.m.)**

**ROLL CALL**

The following board members were present:

**BOARD MEMBERS:**

Doug Doll  
Buffy Smith  
Sharon Sherwood  
Karen Bryant  
Shawn Chiddix  
Mike Matousek

**ALSO IN ATTENDANCE:**

Dr. Jay Harris, Superintendent of Schools  
Dr. Mike Brown, Assistant Superintendent of Academics and Continuous Improvement  
Dr. Rob Gardner, Assistant Superintendent of Personnel and Operations  
Vicki L. Diggs, Secretary to the Board of Education

**PRELIMINARIES**

**1.1 Call to Order**

A quorum being present and due notice being published, the General (Open) Session meeting of the Board of Education of the Platte County R-3 School District was called to order by Doug Doll, Board President, on September 22, 2022, at 5:30 p.m. All board members were present with the exception of Bobby Vann.

**2.1 Executive Session**

**RECOMMENDATION:** It is recommended the Board of Education enter into executive session to discuss legal, real estate, personnel, and student matters as authorized by Section 610.021 (1), (2), (3), (6), and (13) RSMo.

**ORIGINAL - Motion**

Member (**Shawn Chiddix**) Moved, Member (**Sharon Sherwood**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education enter into executive session to discuss legal, real estate, student, and personnel matters as authorized by Section 610.021 (1), (2), (3), (6), and (13) RSMo.'. Upon a roll call vote being taken, the vote was: Aye: 6 Nay: 0. The motion **CARRIED. 6 - 0**

Doug Doll Yes	Buffy Smith Yes	Sharon Sherwood Yes	Bobby Vann Absent
Karen Bryant Yes	Shawn Chiddix Yes	Mike Matousek Yes	

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**Note: The Board of Education reconvened in General (Open) Session at 6:32 p.m.**

**PRELIMINARIES**

**3.1 Pledge of Allegiance**

The Board President, Doug Doll, led the Pledge of Allegiance.

**ADOPTION OF THE AGENDA**

**4.1 Adoption of the Agenda**

**AMENDED RECOMMENDATION:** It is recommended the Board of Education amend the agenda by changing agenda item 9.3 to agenda item 9.5 and redesignate agenda items 9.4 and 9.5 as 9.3 and 9.4, respectively.

**AMENDED - Motion**

Member (**Mike Matousek**) Moved, Member (**Buffy Smith**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education amend the agenda by changing agenda item 9.3 to agenda item 9.5 and redesignate agenda items 9.4 and 9.5 as 9.3 and 9.4, respectively.'. Upon a vote being taken, the vote was: Aye: 2 Nay: 4. The motion **FAILED. 2 - 4**

Doug Doll	Buffy Smith	Sharon Sherwood	Bobby Vann
No	Yes	No	Absent
Karen Bryant	Shawn Chiddix	Mike Matousek	
No	No	Yes	

**ORIGINAL RECOMMENDATION:** It is recommended the Board of Education adopt the agenda as submitted.

**ORIGINAL - Motion**

Member (**Shawn Chiddix**) Moved, Member (**Sharon Sherwood**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education adopt the agenda as submitted.'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 2. The motion **CARRIED. 4 - 2**

Doug Doll	Buffy Smith	Sharon Sherwood	Bobby Vann
Yes	No	Yes	Absent
Karen Bryant	Shawn Chiddix	Mike Matousek	
Yes	Yes	No	

## CONSENT AGENDA

### 5.1 Approve the Consent Agenda as presented

**AMENDED RECOMMENDATION:** It is recommended the Board of Education amend the Consent Agenda by removing agenda item 5.14 [Transfer \$1,000,000 from Fund 1 to Fund 2] from the Consent Agenda to section 9.0 [New Business] and redesignate it as agenda item 9.6.

#### **AMENDED - Motion**

Member (**Mike Matousek**) Moved, Member (**Buffy Smith**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education amend the Consent Agenda by removing agenda item 5.14 [Transfer \$1,000,000 from Fund 1 to Fund 2] from the Consent Agenda to section 9.0 [New Business] and redesignate it as agenda item 9.6.'. Upon a vote being taken, the vote was: Aye: 2 Nay: **4**. The motion **FAILED. 2 - 4**

Doug Doll No	Buffy Smith Yes	Sharon Sherwood No	Bobby Vann Absent
Karen Bryant No	Shawn Chiddix No	Mike Matousek Yes	

**ORIGINAL RECOMMENDATION:** It is recommended the Board of Education approve the consent agenda as presented.

- Minutes of the August 18, 2022 General (Open) Session Board Meeting
- Minutes of the September 15, 2022 Q1 Work (Open) Session
- Designations – Executive Director of Pupil Services and Director of Community, School, and Business Partnerships
- 2022/2023 Salary Schedules – Elementary/Middle School Extra Duty Pay Schedule (Revised September 2022); NCC Extra Duty Pay Schedule (Revised September 2022); High School Extra Duty Pay Schedule (Revised September 2022)
- Sponsor License Agreement – Lightle Accounting Financial Solutions
- Sponsor License Agreement – Snyder’s Plumbing, Heating, and Cooling
- Contract Approval (Executive Session – August 18, 2022) – Cornerstones of Care – 2022/2023 School Year (Student Specific)
- Proposal/Bid – Snow and Ice Management Services
- September 2022 PCR-3 Surplus Property/Inventory List(s)
- Application (#17) and Certification for Payment – Newkirk Novack Construction Partners, Inc.
- Application (#7) and Certification for Payment – McCownGordon Construction LLC
- September 2022 Warrants
- Transfer \$1,000,000 from Fund 1 to Fund 2

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**ORIGINAL – Motion**

Member (**Sharon Sherwood**) Moved, Member (**Karen Bryant**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the consent agenda as presented.'. Upon a roll call vote being taken, the vote was Aye: 4 Nay: 2. The motion **CARRIED. 4 – 2**

Doug Doll Yes	Buffy Smith No	Sharon Sherwood Yes	Bobby Vann Absent
Karen Bryant Yes	Shawn Chiddix Yes	Mike Matousek No	

**PUBLIC HEARINGS & PRESENTATIONS TO THE BOARD**

**6.1 Pirate Pride – 2022/2023 Foreign Exchange Students**

Dr. Aaron Duff, Director of Secondary Education, provided an overview of the Foreign Exchange Student Program and introduced Dr. Keith Jones, principal at Platte County High School. Dr. Jones introduced the students participating the program during the 2022/2023 school year – Laura Ramadani (Italy), Joanna Benuzzi (Italy), Iva Petrova (Bulgaria), Clara Ferrer (Spain), Dakanda Kuernoon (Thailand), and Mara Burgos (Spain) – to the members of the Board of Education.

**6.2 Pirate Pride – Samantha Brant, 3<sup>rd</sup> Grade Teacher – Compass Elementary**

Dr. Kim Archer, principal at Compass Elementary, introduced Samantha Brant, 3<sup>rd</sup> grade teacher, to the members of the Board of Education. Ms. Brant shared her experiences as a result of being awarded the Fulbright Scholarship in order to study educational organizations in Europe.

**6.3 SCHIVIR Me Timbers – Staff Recognition (September 2022)**

Dr. Alicia Casey, Executive Director of Academic Services, introduced the following staff members to the members of the Board of Education - Ashley Seidl (instructional coach/Siegrist Elementary), Monique Platz (1st grade teacher/Pathfinder Elementary), Barbie Glidewell (2nd grade teacher/Pathfinder Elementary), Taylor Ahmad (kindergarten teacher/Pathfinder Elementary), Mindy Wheeler (instructional coach/Pathfinder Elementary), Jenn Wright (reading improvement teacher/Pathfinder Elementary), and Dr. Anna Bohn (principal at Pathfinder Elementary) - as the SCHIVIR Me Timbers recipient(s) for the exhibition of Innovation, High Expectations, and Collaboration.

**6.4 Written Communications**

No written communications were received by the members of the Board of Education.

**6.4 Public Participation at School Board Meetings**

An opportunity was given for any person to address the members of the Board of Education on agenda items in the event he/she submitted a request form in accordance with the published guidelines. Vicki Diggs advised one

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person had submitted a request form, and thus, Chandra Bradley addressed the members of the Board of Education.

**FINANCIAL REPORT**

**7.1 September 2022 Monthly Financial Reports**

Ms. Angie Hughes, Executive Director of Business Services, provided the Board of Education with fund balances. The Monthly Budget Report, Utilities by Building Report, Fund Balance by Month Report, Fund Summary (Bond \$ Separated), and the Revenue/Expense Statement were submitted to the Board of Education for review.

**7.2 Tax Rate Hearing**

Doug Doll, Board President, announced the opportunity to speak on the tax rate. No public comments with regard to the tax rate were made to the Board of Education.

**7.3 Set Property Tax Rate**

**RECOMMENDATION:** It is recommended to the Board of Education that the 2022 total property tax rate be set \$5.0193. The recommendation is that the Board levy to the operating ceiling for both the general operating levy as well as the capital projects fund levy and adjust the debt service levy as necessary to maintain the same total levy as tax year 2021. The administration would then set those final rates once all final information is available from the county clerks. With information currently available, this would set the individual levies at \$3.1484 in the incidental fund to meet budgetary obligations and set at \$1.4838 in the debt service fund for tax year 2022, and set at \$0.3871 for capital projects, making the total levy to the operating ceiling for the Platte County R-3 School District \$5.0193 for tax year 2022 (same total levy as in 2020 and 2021).

**ORIGINAL - Motion**

Member (**Shawn Chiddix**) Moved, Member (**Karen Bryant**) Seconded to approve the **ORIGINAL** motion 'It is recommended to the Board of Education that the 2022 total property tax rate be set \$5.0193. The recommendation is that the Board levy to the operating ceiling for both the general operating levy as well as the capital projects fund levy and adjust the debt service levy as necessary to maintain the same total levy as tax year 2021. The administration would then set those final rates once all final information is available from the county clerks. With information currently available, this would set the individual levies at \$3.1484 in the incidental fund to meet budgetary obligations and set at \$1.4838 in the debt service fund for tax year 2022, and set at \$0.3871 for capital projects, making the total levy to the operating ceiling for the Platte County R-3 School District \$5.0193 for tax year 2022 (same total levy as in 2020 and 2021)'. Upon a vote being taken, the vote was: Aye: 6 Nay: 0. The motion **CARRIED. 6 - 0**

Doug Doll Yes	Buffy Smith Yes	Sharon Sherwood Yes	Bobby Vann Absent
Karen Bryant Yes	Shawn Chiddix Yes	Mike Matousek Yes	

**FUNDS & FACILITIES**

**8.1 Construction and Renovation Projects Update from Newkirk Novak Construction Partners – PCHS Rebuild (Phase One)**

Dr. Jay Harris, Superintendent of Schools, introduced Matt St. Louis, project manager with Newkirk Novak Construction Partners, Inc., who reviewed the PCHS Rebuild (Phase One) construction and renovation progress presentation with the Board of Education.

**8.2 Construction and Renovation Projects Update from McCownGordon Construction – Platte Purchase Middle School**

Dr. Jay Harris, Superintendent of Schools, introduced Darren Lee, project executive with McCownGordon Construction, and Megan Barnes, associate with Hollis + Miller, who reviewed the New Middle School construction progress presentation, and structural issue developments, with the Board of Education.

**NEW BUSINESS**

**9.1 Request for Qualifications (RFQ) - Architectural and Engineering Services for the Northland Workforce Development Center**

**RECOMMENDATION:** It is recommended the Board of Education approve Clark & Enersen for architectural and engineering services for the Northland Workforce Development Center as submitted.

**ORIGINAL - Motion**

Member (**Shawn Chiddix**) Moved, Member (**Sharon Sherwood**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Clark & Enersen for architectural and engineering services for the Northland Workforce Development Center as submitted.'. Upon a vote being taken, the vote was: Aye: 6 Nay: 0. The motion **CARRIED. 6 - 0**

Doug Doll Yes	Buffy Smith Yes	Sharon Sherwood Yes	Bobby Vann Absent
Karen Bryant Yes	Shawn Chiddix Yes	Mike Matousek Yes	

**9.2 Request for Proposals (RFP) – Real Estate Services (District Projects)**

**RECOMMENDATION:** It is recommended the Board of Education approve Aristocrat Realty for realtor services as submitted.

**ORIGINAL - Motion**

Member (**Shawn Chiddix**) Moved, Member (**Karen Bryant**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve Aristocrat Realty for realtor services as submitted.'. Upon a

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vote being taken, the vote was: Aye: 6 Nay: **0**. The motion **CARRIED. 6 - 0**

Doug Doll Yes	Buffy Smith Yes	Sharon Sherwood Yes	Bobby Vann Absent
Karen Bryant Yes	Shawn Chiddix Yes	Mike Matousek Yes	

**9.3 PCR3 Policy Committee – Purpose, Structure, and Process**

**AMENDED RECOMMENDATION:** It is recommended the Board of Education table agenda item 9.3 PCR3 Policy Committee – Purpose, Structure, and Process. Member (**Buffy Smith**) Moved to introduce the motion. Prior to Amended Motion being seconded Member (**Buffy Smith**) withdrew the Amended Motion as stated.

**AMENDED RECOMMENDATION:** It is recommended the Board of Education indefinitely postpone agenda item 9.3 PCR3 Policy Committee – Purpose, Structure, and Process.

**AMENDED - Motion**

Member (**Buffy Smith**) Moved, Member (**Mike Matousek**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education indefinitely postpone agenda item 9.3 PCR3 Policy Committee – Purpose, Structure, and Process.'. Upon a vote being taken, the vote was: Aye: 6 Nay: **0**. The motion **CARRIED. 6 – 0**

Doug Doll Yes	Buffy Smith Yes	Sharon Sherwood Yes	Bobby Vann Absent
Karen Bryant Yes	Shawn Chiddix Yes	Mike Matousek Yes	

**9.4 Board Policy GBCB - Staff Conduct (Revision 1)**

**RECOMMENDATION:** It is recommended the Board of Education take any action deemed necessary, based upon the information discussed, to determine if revision (1) to Board Policy GBCB – Staff Conduct [item #14 as follows, “Board policy prohibits every district employee from participating in the management of a campaign for the election or defeat of a member of the Board of Education.”] should be adopted as submitted.

**ORIGINAL - Motion**

Member (**Mike Matousek**) Moved, Member (**Buffy Smith**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education take any action deemed necessary, based upon the information discussed, to determine if revision (1) to Board Policy GBCB – Staff Conduct [item #14 as follows, “Board policy prohibits every district employee from participating in the management of a campaign for the election or defeat

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of a member of the Board of Education.”] should be adopted as submitted.”. Upon a vote being taken, the vote was: Aye: 2 Nay: **4**. The motion **FAILED. 2 - 4**

Doug Doll	Buffy Smith	Sharon Sherwood	Bobby Vann
No	Yes	No	Absent
Karen Bryant	Shawn Chiddix	Mike Matousek	
No	No	Yes	

**9.5 Board Policy GBCB - Staff Conduct (Revision 2)**

**RECOMMENDATION:** It is recommended the Board of Education take any action deemed necessary, based upon the information discussed, to determine if revision (2) to Board Policy GBCB – Staff Conduct [add item #17 as follows, “Unless specifically authorized by the Superintendent or his/her designee, district employees shall never tell a student to not tell their parent(s) or guardian(s) about something that happened or was discussed during school hours or during any school activity. If the Superintendent or his/her designee grants such authorization, the Board of Education shall be notified within 48 hours of such decision.”] should be adopted as submitted.

**ORIGINAL - Motion**

Member (**Mike Matousek**) Moved, Member (**Buffy Smith**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education take any action deemed necessary, based upon the information discussed, to determine if revision (2) to Board Policy GBCB – Staff Conduct [add item #17 as follows, “Unless specifically authorized by the Superintendent or his/her designee, district employees shall never tell a student to not tell their parent(s) or guardian(s) about something that happened or was discussed during school hours or during any school activity. If the Superintendent or his/her designee grants such authorization, the Board of Education shall be notified within 48 hours of such decision.”] should be adopted as submitted.”. Upon a vote being taken, the vote was: Aye: 2 Nay: **4**. The motion **FAILED. 2 - 4**

Doug Doll	Buffy Smith	Sharon Sherwood	Bobby Vann
No	Yes	No	Absent
Karen Bryant	Shawn Chiddix	Mike Matousek	
No	No	Yes	

**CURRICULUM & INSTRUCTION**

**10.1 Quality Continuous Improvement – Key Process Update including the PCR3 2022/2023 Comprehensive Strategic Improvement Plan (CSIP)**

Dr. Mike Brown, Assistant Superintendent of Academics and Continuous Improvement, provided the members of the Board of Education with a QCI Key Process update including information on the 2022/23 Comprehensive Strategic Improvement Plan (CSIP) and MSIP 6.



**UNFINISHED BUSINESS**

**11.1 Community Advisory Committee Updates**

Ms. Laura Hulett, Director of Communication, provided an update on the Community Advisory Committees to the members of the Board of Education.

**11.2 Legislative Update**

No legislative update was provided.

**ANNOUNCEMENTS & DISCUSSION**

**12.1 Important Dates**

A list of important dates was provided to the Board members for information and review.

**COMMENTS BY BOARD MEMBERS & ADMINISTRATION**

**13.1 Comments by Board Members & Administration**

During this time, Board members and/or administrative team members shared their questions or comments.

**ADJOURN**

**14.1 Adjourn**

**RECOMMENDATION:** It is recommended that the Board of Education adjourn.

**ORIGINAL - Motion**

Member (**Karen Bryant**) Moved, Member (**Shawn Chiddix**) Seconded to approve the **ORIGINAL** motion 'It is recommended that the Board of Education adjourn.'. Upon a roll call vote being taken, the vote was: Aye: 6  
Nay: 0. The motion **CARRIED. 6 - 0**

Doug Doll Yes	Buffy Smith Yes	Sharon Sherwood Yes	Bobby Vann Absent
Karen Bryant Yes	Shawn Chiddix Yes	Mike Matousek Yes	

**General (Open) Session concluded at 9:31 p.m.**

**Attest:**

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Doug Doll, President

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Vicki L. Diggs, Secretary