

**PLATTE COUNTY R-3 BOARD OF EDUCATION  
GENERAL (OPEN) SESSION MEETING MINUTES  
DISTRICT EDUCATION CENTER, BOARDROOM - 816.858.5420  
998 PLATTE FALLS ROAD, PLATTE CITY, MO 64079  
Thursday, August 18, 2022 (5:30 p.m.)**

**ROLL CALL**

The following board members were present:

**BOARD MEMBERS:**

Doug Doll  
Buffy Smith  
Sharon Sherwood  
Bobby Vann  
Karen Bryant  
Shawn Chiddix  
Mike Matousek

**ALSO IN ATTENDANCE:**

Dr. Jay Harris, Superintendent of Schools  
Dr. Mike Brown, Assistant Superintendent of Academics and Continuous Improvement  
Dr. Rob Gardner, Assistant Superintendent of Personnel and Operations  
Vicki L. Diggs, Secretary to the Board of Education

**PRELIMINARIES**

**1.1 Call to Order**

A quorum being present and due notice being published, the General (Open) Session meeting of the Board of Education of the Platte County R-3 School District was called to order by Doug Doll, Board President, on August 18, 2022, at 5:30 p.m. All board members were present.

**2.1 Executive Session**

**RECOMMENDATION:** It is recommended the Board of Education enter into executive session to discuss legal, real estate, personnel, and student matters as authorized by Section 610.021 (1), (2), (3), (6), and (13) RSMo.

**ORIGINAL - Motion**

Member (**Buffy Smith**) Moved, Member (**Bobby Vann**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education enter into executive session to discuss legal, real estate, student, and personnel matters as authorized by Section 610.021 (1), (2), (3), (6), and (13) RSMo.'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **CARRIED. 7 - 0**

Doug Doll Yes	Buffy Smith Yes	Sharon Sherwood Yes	Bobby Vann Yes
Karen Bryant Yes	Shawn Chiddix Yes	Mike Matousek Yes	

**Note: The Board of Education reconvened in General (Open) Session at 6:30 p.m.**

## **PRELIMINARIES**

### **3.1 Pledge of Allegiance**

The Board President, Doug Doll, led the Pledge of Allegiance.

## **ADOPTION OF THE AGENDA**

### **4.1 Adoption of the Agenda**

**RECOMMENDATION:** It is recommended the Board of Education remove agenda item 9.3 2022/2023 School Year – COVID-19 Health, Safety, and Mitigation Strategies Plan (Revised August 2022) Update and adopt the remaining items of the agenda as submitted. Member (**Mike Matousek**) Moved to introduce the motion. Motion not seconded. Motion failed.

**RECOMMENDATION:** It is recommended the Board of Education adopt the agenda as submitted.

### **ORIGINAL - Motion**

Member (**Shawn Chiddix**) Moved, Member (**Bobby Vann**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education adopt the agenda as submitted.'. Upon a vote being taken, the vote was: Aye: 6 Nay: 1. The motion **CARRIED. 6 - 1**

Doug Doll Yes	Buffy Smith Yes	Sharon Sherwood Yes	Bobby Vann Yes
Karen Bryant Yes	Shawn Chiddix Yes	Mike Matousek No	

## **CONSENT AGENDA**

### **5.1 Approve the Consent Agenda as presented**

**RECOMMENDATION:** It is recommended the Board of Education approve the consent agenda as presented.

- Minutes of the July 21, 2022 General (Open) Session Board Meeting
- 2022/2023 Salary Schedules – NCC Salary Schedule and Miscellaneous Pay Schedule (Revised August 2022)
- Service Agreement between Niles Prep and Platte County R-3 School District (Ratification)
- Missouri Western State University – Early College Academy Program Agreement
- 2022/2023 Multi-District Deaf/Hard of Hearing Program (MDD/HHP) Contract
- Special Education Compliance Plan Adoption
- Audit Engagement Contract and Attest Engagement Letter (for the year ended June 30, 2022) – Marr and Company and Platte County R-3 School District

**Platte County R-3 Board of Education  
General (Open) Session Meeting Minutes  
August 18, 2022  
Page 3 of 7**

- Professional Services Agreement between RSP & Associates, L.L.C. and Platte County R-3 School District (dated August 18, 2022)
- Sponsor License Agreement – Miller Donnelly Agency, Inc.
- Contract Approval (Executive Session – July 21, 2022) – Summit Achievement Center – 2022/2023 School Year (Student Specific)
- Proposal/Bid – Fillet Weld Tester (Equipment) Purchase - NCC Industrial Welding Program
- Application (#16) and Certification for Payment – Newkirk Novack Construction Partners, Inc.
- Application (#6) and Certification for Payment – McCownGordon Construction LLC
- August 2022 Warrants
- Transfer \$1,000,000 from Fund 1 to Fund 2

**ORIGINAL – Motion**

Member (**Sharon Sherwood**) Moved, Member (**Karen Bryant**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the consent agenda as presented.'. Upon a vote being taken, the vote was Aye: 5 Nay: **2**. The motion **CARRIED. 5 – 2**

Doug Doll Yes	Buffy Smith No	Sharon Sherwood Yes	Bobby Vann No
Karen Bryant Yes	Shawn Chiddix Yes	Mike Matousek Yes	

**PUBLIC HEARINGS & PRESENTATIONS TO THE BOARD**

**6.1 Pirate Pride – Valorie Stokes, PCHS Librarian – Participant, National Endowment for the Humanities Workshop**

Dr. Aaron Duff, Director of Secondary Education, introduced Valorie Stokes, librarian at PCHS, to the members of the Board of Education. Ms. Stokes shared her recent experiences as a participant in the National Endowment for the Humanities Workshop.

**6.2 Pirate Pride – Theresa Robertson, PLTW Instructor – Presenter at the Smithsonian National Education Summit**

Robert Mueller, assistant principal at Platte City Middle School, introduced Theresa Robertson, PLTW instructor, to the members of the Board of Education. Ms. Robertson shared her recent experiences as a presenter at the Smithsonian National Education Summit.

**6.3 Written Communications**

No written communications were received by the members of the Board of Education.

#### **6.4 Public Participation at School Board Meetings**

An opportunity was given any person to address the members of the Board of Education on agenda items in the event he/she submitted a request form in accordance with the published guidelines. Vicki Diggs advised that no request forms had been submitted, and thus, no public comments were made.

### **FINANCIAL REPORT**

#### **7.1 August 2022 Monthly Financial Reports**

Ms. Angie Hughes, Executive Director of Business Services, provided the Board of Education with fund balances. The Monthly Budget Report, Utilities by Building Report, Fund Balance by Month Report, Fund Summary (Bond \$ Separated), and the Revenue/Expense Statement were submitted to the Board of Education for review.

### **FUNDS & FACILITIES**

#### **8.1 Construction and Renovation Projects Update from Newkirk Novak Construction Partners – PCHS Rebuild (Phase One)**

Dr. Jay Harris, Superintendent of Schools, introduced Matt St. Louis, project manager with Newkirk Novak Construction Partners, Inc., who reviewed the PCHS Rebuild (Phase One) construction and renovation progress presentation with the Board of Education.

#### **8.2 Construction and Renovation Projects Update from McCownGordon Construction – Platte Purchase Middle School**

Dr. Jay Harris, Superintendent of Schools, introduced Brian Roth, project executive with McCownGordon Construction, who reviewed the New Middle School construction progress presentation with the Board of Education.

### **NEW BUSINESS**

#### **9.1 Readoption of Board Policy BBFA – Conflict of Interest and Financial Disclosure**

**RECOMMENDATION:** It is recommended the Board of Education approve the readoption of Board policy BBFA as submitted with the following language revision to the “Employment” section of the policy: "The district shall not employ, accept applications, or consider for employment any Board member that is on the Board. Board members may provide services on a volunteer basis. While district employees can run for a Board position, they must resign their employment with the district before they are sworn in if they are elected."

#### **ORIGINAL - Motion**

Member (**Mike Matousek**) Moved, Member (**Buffy Smith**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the readoption of Board policy BBFA as submitted with the following language revision to the “Employment” section of the policy: "The district shall not employ, accept

**Platte County R-3 Board of Education  
General (Open) Session Meeting Minutes  
August 18, 2022  
Page 5 of 7**

applications, or consider for employment any Board member that is on the Board. Board members may provide services on a volunteer basis. While district employees can run for a Board position, they must resign their employment with the district before they are sworn in if they are elected." Upon a vote being taken, the vote was: Aye: 7 Nay: 0. The motion **CARRIED. 7 - 0**

Doug Doll Yes	Buffy Smith Yes	Sharon Sherwood Yes	Bobby Vann Yes
Karen Bryant Yes	Shawn Chiddix Yes	Mike Matousek No	

**9.2 Platte County R-3 School District Board Policy and/or Procedure Revisions (Adoption) – Board Policy JGA**

**RECOMMENDATION:** It is recommended the Board of Education adopt the Board policy revisions as submitted.

**ORIGINAL - Motion**

Member (**Buffy Smith**) Moved, Member (**Mike Matousek**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education adopt the Board policy revisions as submitted.'. Upon a roll call vote being taken, the vote was: Aye: 7 Nay: 0. The motion **CARRIED. 7 - 0**

Doug Doll Yes	Buffy Smith Yes	Sharon Sherwood Yes	Bobby Vann Yes
Karen Bryant Yes	Shawn Chiddix Yes	Mike Matousek Yes	

**9.3 2022/2023 School Year – COVID-19 Health, Safety, and Mitigation Strategies Plan (Revised August 2022) Update**

**RECOMMENDATION:** It is recommended the Board of Education revise proposed language in the COVID-19 Health, Safety, and Mitigation Strategies Plan (Revised August 2022) from: "Families, students, and staff will continue to be expected to report suspected or confirmed cases of COVID-19 to the school nurse or Dr. Jen Beutel, beutelj@platteco.k12.mo.us, 816-858-5420 ext. 2199. The District will continue to refer positive cases to their local health departments and will follow CDC guidance related to the isolation of positive cases." to the following: "To determine what impact COVID-19 is having on our workforce, district staff are requested to report confirmed cases of COVID-19 to Dr. Jen Beutel at (816) 858-5420 ext. 2199 or beutelj@platteco.k12.mo.us."and adopt the remaining items of the plan as submitted. Member (**Mike Matousek**) Moved to introduce the motion. Motion not seconded. Motion failed.

**RECOMMENDATION:** It is recommended the Board of Education approve the COVID-19 Health, Safety, and Mitigation Plan (Revised August 2022) as submitted.

**Platte County R-3 Board of Education  
General (Open) Session Meeting Minutes  
August 18, 2022  
Page 6 of 7**

**ORIGINAL - Motion**

Member (**Sharon Sherwood**) Moved, Member (**Karen Bryant**) Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the COVID-19 Health, Safety, and Mitigation Plan (Revised August 2022) as submitted.'. Upon a vote being taken, the vote was: Aye: 4 Nay: **3**. The motion **CARRIED. 4 - 3**

Doug Doll Yes	Buffy Smith No	Sharon Sherwood Yes	Bobby Vann No
Karen Bryant Yes	Shawn Chiddix Yes	Mike Matousek No	

**UNFINISHED BUSINESS**

**10.1 Community Advisory Committee Updates**

Dr. Jay Harris, Superintendent of Schools, provided an update on the Community Advisory Committees to the members of the Board of Education.

**10.2 Legislative Update**

No legislative update was provided.

**ANNOUNCEMENTS & DISCUSSION**

**11.1 Important Dates**

A list of important dates was provided to the board members for information and review.

**COMMENTS BY BOARD MEMBERS & ADMINISTRATION**

**12.1 Comments by Board Members & Administration**

During this time, board members and/or administrative team members shared their questions or comments.

**Note: The Board of Education recessed General (Open) Session to reconvene in Executive (Closed) Session at 8:38 p.m. The Board of Education reconvened in General (Open) Session at 9:13 p.m.**

**ADJOURN**

**13.1 Adjourn**

**RECOMMENDATION:** It is recommended that the Board of Education adjourn.

**Platte County R-3 Board of Education  
General (Open) Session Meeting Minutes  
August 18, 2022  
Page 7 of 7**

**ORIGINAL - Motion**

Member (**Buffy Smith**) Moved, Member (**Bobby Vann**) Seconded to approve the **ORIGINAL** motion 'It is recommended that the Board of Education adjourn.'. Upon a roll call vote being taken, the vote was: Aye: 7  
Nay: 0. The motion **CARRIED. 7 - 0**

Doug Doll Yes	Buffy Smith Yes	Sharon Sherwood Yes	Bobby Vann Yes
Karen Bryant Yes	Shawn Chiddix Yes	Mike Matousek Yes	

**General (Open) Session concluded at 9:13 p.m.**

**Attest:**

---

Doug Doll, President

---

Vicki L. Diggs, Secretary