

**PLATTE COUNTY R-3 BOARD OF EDUCATION
GENERAL (OPEN) SESSION MEETING MINUTES
DISTRICT EDUCATION CENTER BOARD ROOM - 816.858.5420
998 PLATTE FALLS ROAD, PLATTE CITY, MO 64079
Thursday, August 17, 2023 (6:30 p.m.)**

ROLL CALL

The following board members were present:

BOARD MEMBERS:

Doug Doll
Sharon Sherwood
Shawn Chiddix
Mike Matousek
Tyler Fadler
Amy MacCuish

ALSO IN ATTENDANCE: Dr. Jay Harris, Superintendent of Schools
Dr. Drew White, Deputy Superintendent
Danielle M. Nickell, Secretary to the Board of Education

PRELIMINARIES

1.1 Call to Order

A quorum being present and due notice being published, the General (Open) Session meeting of the Board of Education of Platte County R-3 School District was called to order by Doug Doll, Board President, on August 17, 2023 at 5:30 p.m. All board members were present except for Karen Bryant.

2.1 EXECUTIVE SESSION

Recommendation: It is recommended the Board of Education enter into executive session to discuss legal matters and personnel as authorized by Section 610.021 (1), (3) and (13) RSMo.

ORIGINAL - Motion

Member **(Mike Matousek)** Moved, Member **(Tyler Fadler)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education enter into executive session to discuss legal matters and personnel as authorized by Section 610.021 (1), (3) and (13) RSMo'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried**.

6 - 0

**Platte County R-3 Board of Education
General (Open) Session Meeting Minutes
August 17, 2023
Page 2 of 8**

Note: The Board of Education reconvened in General (Open) Session at 6:35 p.m.

PRELIMINARIES

3.1 Pledge of Allegiance

Board President, Doug Doll, led the Pledge of Allegiance.

ADOPTION OF THE AGENDA

4.1 Adoption of the Agenda

RECOMMENDATION: It is recommended the Board of Education adopt the agenda as submitted.

ORIGINAL - Motion

Member **(Mike Matousek)** Moved, Member **(Amy MacCuish)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education adopt the agenda as submitted'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried. 6 - 0**

Doug Doll	Yes
Sharon Sherwood	Yes
Shawn Chiddix	Yes
Mike Matousek	Yes
Tyler Fadler	Yes
Amy MacCuish	Yes

CONSENT AGENDA

5.1 Approve the Consent Agenda

RECOMMENDATION: It is recommended the Board of Education approve the Consent Agenda as presented.

- Minutes of the July 20, 2023 General (Open) Session Board Meeting
- Minutes of the July 27, 2023 General (Open) Session Board Meeting
- JE Dunn contract
- Intergovernmental Agreement
- Multi-District Deaf/Hard of Hearing Program Contract
- Contract Service Agreement - Quantum Education Professionals, Inc
- Northwest Missouri State University Memorandum of Understanding for Dual Credit

**Platte County R-3 Board of Education
General (Open) Session Meeting Minutes
August 17, 2023
Page 3 of 8**

- Special Education Local Compliance Plan
- Proposal/Bid - Driver's Education Simulator
- Application (#18) and Certification for Payment - McCownGordon Construction LLC
- August 2023 Warrants
- Transfer \$1,000,000 from Fund 1 to Fund 2
- 2023/24 Purchasing Card (P-card) Users updated

ORIGINAL - Motion

Member **(Mike Matousek)** Moved, Member **(Sharon Sherwood)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the Consent Agenda as presented'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0** Abstain: **1**.
The motion **Carried. 5 - 0 - 1**

Doug Doll	Abstain
Sharon Sherwood	Yes
Shawn Chiddix	Yes
Mike Matousek	Yes
Tyler Fadler	Yes
Amy MacCuish	Yes

ITEMS PULLED FROM CONSENT

6.1 Job classification and compensation study

Ashley Jones, Director of Human Resources, presented to the Board of Education the Educational Management Solutions (EMS) proposal. The employee compensation and classification study will aim to evaluate and define job roles within the school district resulting in legally compliant function-based job descriptions; provide accurate up-to-date market salary analysis; and establish recommendations for appropriate pay scales that ensure internal equity, and provide strategic and sustainable compensation structures for all staff classification to fully meet the needs, budget conditions, and strategic direction of the district. The compensation analysis will guide our work as the district explores additional opportunities to attract, retain, and develop a high quality staff while continuing to be exceptional fiduciaries of the funds received by the district.

Recommendation: It is recommended the Board of Education approve the agreement between Educational Management Solutions (EMS) and the Platte County R-3 School District as submitted.

**Platte County R-3 Board of Education
General (Open) Session Meeting Minutes
August 17, 2023
Page 4 of 8**

NEW - Motion

Member **(Mike Matousek)** Moved, Member **(xxxxx)** Seconded to table the recommended motion until the next meeting. 'It is recommended the Board of Education approve the agreement between Educational Management Solutions (EMS) and the Platte County R-3 School District as submitted. **No vote was taken due to lack of a second.**

ORIGINAL - Motion

Member **(Mike Matousek)** Moved, Member **(Shawn Chiddix)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the agreement between Educational Management Solutions (EMS) and the Platte County R-3 School District as submitted'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **1**. The motion **(Carried). 5 - 1**

Doug Doll	Yes
Sharon Sherwood	Yes
Shawn Chiddix	Yes
Mike Matousek	No
Tyler Fadler	Yes
Amy MacCuish	Yes

PUBLIC HEARINGS, PRESENTATIONS, AND COMMUNICATIONS TO THE BOARD

7.1 Pirate Pride - August 2023

NCC Admin Team Pacesetter Award

Northland Career Center has been designated a National Pacesetter School for the fifth straight year. Southern Regional Educational Board's (SREB) Pacesetter School Awards recognize schools that are implementing SREB's Making Schools Work school improvement frameworks and are achieving success in meeting bold goals related to increases in student graduation rates, readiness for college and careers, and credential attainment.

7.2 Written Communications

At this time, any written communications for the Board received by administration or Board members may be presented.

7.3 Public Participation at School Board Meetings

An opportunity was given any person to address the members of the Board of Education on agenda items in the event he/she submitted a request form in accordance with the published guidelines. Danielle Nickell advised that no request forms had been submitted, and thus, no public comments were made.

FINANCIAL REPORT

8.1 August 2023 Monthly Financial Reports

Ms. Angie Hughes, Executive Director of Business Services, provided the Board of Education with fund balances. The Monthly Budget Report, Utilities by Building Report, Fund Balance by Month Report, and Revenue/Expense Statement were submitted to the Board of Education for review.

8.2 2023/24 Budget Amendments

RECOMMENDATION: It is recommended the Board of Education approve the 2023/24 budget amendments as submitted.

ORIGINAL - Motion

Member **(Mike Matousek)** Moved, Member **(Shawn Chiddix)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education approve the 2023/24 budget amendments as submitted'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried. 6 - 0**

Doug Doll	Yes
Sharon Sherwood	Yes
Shawn Chiddix	Yes
Mike Matousek	Yes
Tyler Fadler	Yes
Amy MacCuish	Yes

FUNDS & FACILITIES

9.1 Construction and Renovation Projects Update from McCownGordon Construction - Platte Purchase Middle School

Brian Roth, project executive with McCownGordon Construction, reviewed the final construction presentation for Platte Purchase Middle School as the project has now been completed.

NEW BUSINESS

10.1 Platte County R-3 School District Board Policy and/or Procedure Revisions (Review)

**Platte County R-3 Board of Education
General (Open) Session Meeting Minutes
August 17, 2023
Page 6 of 8**

RECOMMENDATION: The suggested Board of Education policy and/or procedure revisions submitted for review include recommendations from MSBA and District teams (staff, administration, and Board members, as applicable).

The following Platte County R-3 Board policies and/or procedures were submitted for review for first read.

- Board Policy EF - Food Service Management
- Board Policy BBBA-1 - Board Member Qualifications
- Board Policy BBF - School Board Member Ethics
- Board Policy AC - Prohibition Against Illegal Discrimination, Harassment and Retaliation

10.2 Board of Education - Treasurer

RECOMMENDATION: It is recommended that the Board of Education appoint Ashley Jones, Executive Director of Human Resources, as Board of Education Treasurer for the Platte County R-3 School District for the 2023/2024 school year effective September 1, 2023.

On or before July 15th of each year, the Board shall elect a school district secretary, treasurer and other Board officials deemed necessary and advisable. At the June 15, 2023 meeting of the Board of Education, Angie Hughes was appointed as the treasurer. With the resignation of Ms. Hughes as of August 31, 2023, another appointment for the Board treasurer must be made for the 2023/2024 school year.

ORIGINAL - Motion

Member **(Mike Matousek)** Moved, Member **(Shawn Chiddix)** Seconded to approve the **ORIGINAL** motion 'It is recommended that the Board of Education appoint Ashley Jones, Executive Director of Human Resources, as Board of Education Treasurer for the Platte County R-3 School District for the 2023/2024 school year effective September 1, 2023'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried. 6 - 0**

Doug Doll	Yes
Sharon Sherwood	Yes
Shawn Chiddix	Yes
Mike Matousek	Yes
Tyler Fadler	Yes
Amy MacCuish	Yes

ANNOUNCEMENTS & DISCUSSION

11.1 Important Dates

Information regarding important dates was provided to the Board of Education for review.

**Platte County R-3 Board of Education
General (Open) Session Meeting Minutes
August 17, 2023
Page 7 of 8**

COMMENTS BY BOARD MEMBERS & ADMINISTRATION

12.1 Comments by Board members and Executive Administration

During this time Board members and/or Executive Administrators were given the opportunity to ask questions or share comments.

EXECUTIVE SESSION

13.1 Enter Executive Session

RECOMMENDATION: It is recommended the Board of Education enter into executive session to discuss legal and personnel matters as authorized by Section 610.021 (1), (3) and (13) RSMo.

ORIGINAL - Motion

Member **(Mike Matousek)** Moved, Member **(Shawn Chiddix)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education enter into executive session to discuss legal and personnel matters as authorized by Section 610.021 (1), (3) and (13) RSMo'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried. 6 - 0**

Doug Doll	Yes
Sharon Sherwood	Yes
Shawn Chiddix	Yes
Mike Matousek	Yes
Tyler Fadler	Yes
Amy MacCuish	Yes

ADJOURN

14.1 Adjourn

ORIGINAL - Motion

Member **(Mike Matousek)** Moved, Member **(Tyler Fadler)** Seconded to approve the **ORIGINAL** motion 'It is recommended the Board of Education adjourn'. Upon a roll call vote being taken, the vote was: Aye: **6** Nay: **0**. The motion **Carried. 6 - 0**

Doug Doll	Yes
Sharon Sherwood	Yes
Shawn Chiddix	Yes
Mike Matousek	Yes
Tyler Fadler	Yes
Amy MacCuish	Yes

General (open) session concluded at 7:35 p.m.

**Platte County R-3 Board of Education
General (Open) Session Meeting Minutes
August 17, 2023
Page 8 of 8**

Attest:

Doug Doll, Board of Education, President

Danielle Nickell, Board of Education, Secretary