

AY 2024-2025 Dual Credit Agreement

This agreement (“Agreement”) is entered into by and between the Board of Governors of Missouri State University (“University”) and *Platte Co. R-III* (“School”), for the purpose of establishing and memorializing the agreement of the parties regarding dual credit programs and the awarding of dual credit to high school students enrolled in university courses according to the provisions of Senate Bill 740, Section 37.

I. General Provisions

- a. The University will manage the dual credit program in collaboration with the school, and the University has the sole discretion to approve the courses.
- b. Courses eligible for dual credit will include only those University courses which are non-remedial and non-developmental in nature. Eligible courses are numbered 100 or higher in the University catalog.
- c. Requirements for admission to the Missouri State University dual credit program are designed to help ensure the success of students in the program.
- d. All prospective dual credit students must meet the same requirements for placement into individual courses (e.g., English or Mathematics) as those required of on-campus students.
- e. Courses to be taught in the school must be approved by the appropriate academic department head, dean, and/or department liaison at Missouri State University based on the following criteria:
 - i. Qualifications of instructor; all qualifications must be met and dean/division chair approval must be received before the local school district can assign a faculty member to the dual-credit class.
 - ii. Course syllabus alignment (in some cases, the syllabus used for the course on the University campus will be required)
 - iii. Textbook approval
 - iv. Laboratory facilities (when applicable)
 - v. Final examinations
 - vi. Grading policies
 - vii. Other criteria deemed appropriate by the University department head and/or dean to ensure comparability of the course with the same course taught on the University campus.
- f. The parties agree and acknowledge that faculty members of the local school district are not employees of the University and will receive no compensation from the University.
- g. The University reserves the right to establish a minimum enrollment level for courses offered in the high schools.
- h. For courses taught through the high schools, the school will decide whether to provide textbooks (if required) to the students or require that students purchase them.

- a. Only students enrolled in the school are eligible for this program. Non-high school students may not participate in this program.
- b. Students will be subject to the attendance policy of the school.
- c. Dual credit students will be subject to all relevant policies and procedures applicable to university students. These include policies regarding change of schedule (add/drop), pass/not pass, grading, and scholastic action. Please note that the University cannot enroll or drop a student from a course once the University's semester has ended.
- d. With respect to release of information regarding dual credit students, the school will adhere to the University "Policy Regarding Personally Identifiable Student Records."
- e. Because the University is accredited by the Higher Learning Commission, a regional accrediting association approved by the Council on Postsecondary Accreditation, credit earned at the University will generally be transferable to other regionally accredited colleges and universities. Ultimately, however, the final decision on transferability of credit rests with the receiving institution. It is therefore understood that the University cannot guarantee transfer of credit to another institution. It is recommended that students contact the receiving institution if they have questions regarding transferability.

II. Dual Credit Program Admissions Policy

To be eligible to enroll in dual credit courses for college credit.

- a. Students in the 11th and 12th grades interested in dual credit must also meet the additional criteria listed below:
 - i. Students with an overall minimum grade point average of 3.0 (on a 4.0 scale) are automatically eligible for the dual credit courses.
 - ii. Students with an overall grade point average between 2.5 – 2.99 (on a 4.0 scale) must have a completed recommendation from their site coordinator/counselor and provide written permission from a parent or legal guardian.
- b. Students in the 9th and 10th grade interested in dual credit must also meet the additional criteria listed below:
 - i. Students in the 10th grade must have an overall minimum grade point average of 3.0 (on a 4.0 scale), a completed recommendation from their site coordinator/counselor, and provide written permission from a parent or legal guardian.
 - ii. Students in the 9th grade must have an overall minimum grade point average of 3.0 (on a 4.0 scale), score at the 90th percentile or above on the ACT or SAT, a completed recommendation from their site coordinator/counselor, and provide written permission from a parent or legal guardian.
- c. Students who do not meet these criteria, but who are deemed by their high school counselor, principal, assistant principal, or superintendent to be exceptionally motivated academically, and to have a strong potential for success in college-level work may be considered for admission by means of a committee review on an individual basis. There will be no exceptions for students applying for classes with specific placement tests or that require specific placement scores.

a. By requiring a recommendation from a School official, the University seeks to prevent the enrollment of students judged unprepared or unqualified for the program by School administrators. Signature of this contract also verifies the accuracy of the reported high school GPA and test scores.

I. Financial Responsibilities

The student will be responsible for payment of all fees and costs associated with enrollment in university courses unless special arrangements are made between the School and the student. Refunds for dropped courses will be issued in accordance with established University policies described in the Missouri State University catalog. Students dropping a course must submit a signed Drop Form to the University dual credit office. The postmark, email or fax date will determine if a student is eligible for a refund.

II. Benefits and Scholarships

As part of this Agreement, the arrangement outlined below is designed to provide some financial assistance to the school and student for participating in the University dual credit program.

a. Revenue Share

- i. Each School will receive twenty-five dollars per credit hour produced for each student who enrolls and pays tuition for a dual credit course taught by an approved dual credit instructor at the high school. (e.g. \$25 x 3 credit hours x 1 student = payment of \$75)
- ii. Revenue will be shared at the completion of each course term:
 1. Fall only courses (DC2, August-December)
 2. All-Year courses (DC1, August-May)
 3. Spring only courses (DC3, January-May)
 4. Summer only courses (DC4, June -August)
- iii. Revenue sharing will not be applicable for students who receive the Free and Reduced Lunch Scholarship and for courses in which the University supplies the instructor for supporting the course.
- iv. It is under the partnering School's discretion as to how to use this revenue.

b. Free and Reduced Lunch Scholarship

- i. High school students who qualify for the federal free and reduced lunch program are eligible for a dual credit scholarship.
- ii. Qualifying students can access up to six credit hours of dual credit per semester through the University at no cost.
 - (1) Responsibilities of the School:
 - i. Assist with promotion/communication of the dual credit scholarship
 - ii. Each term, review student applications who selected the FRL scholarship and verify that they qualify for the federal free and reduced lunch program.
 - (2) Responsibilities of the University:
 - i. Provide up to six credit hours of dual credit each semester at no cost for students who qualify for the free and reduced lunch program.
 - ii. Maintain application and registration processes for all students taking University dual credit courses.
 - iii. Provide a list of students who apply for the scholarship to the school for verification of eligibility.

a. Missouri State Advantage Scholarship

- i. The Advantage Scholarship is awarded to entering freshmen who have completed nine or more credit hours through the University dual credit program with a cumulative University grade point average of 3.25 or higher. This scholarship is awarded automatically to qualified students after grades are posted for their final semester of dual credit enrollment. No special application is required.
- ii. The Missouri State Advantage Scholarship is renewable for three years (for a total of \$4,000) for students who meet the renewal criteria and is stackable with other freshman scholarships.
- iii. Apply for admission by June 1. No scholarship application required.

ci. Terms of Agreement

a. The parties shall not discriminate against any person on any basis prohibited by applicable law, including but not limited to race, color, national origin, religion, sex, age, veteran status, sexual orientation, gender identity, or disability in the performance of this Agreement.

b. Neither party shall assign this Agreement or assign or delegate any of its obligations or rights under this Agreement to any third party without the other party's prior written consent.

c. Each party shall be responsible for its own acts and omissions and shall be liable for payment of that portion of any and all claims, liabilities, injuries, suits, and demands and expenses of all kinds that may result or arise out of any alleged malfeasance or neglect caused or alleged to have been caused by said party, its employees, agents, or subcontractors, in the performance or omission of any act or responsibility of said party under this Agreement. In the event that a claim is made against both parties, it is the intent of both parties to cooperate in the defense of said claim and to cause their insurers to do likewise. Both parties shall, however, retain the right to take any and all actions they believe necessary to protect their own interests.

d. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Missouri. Any dispute under or in connection with this Agreement shall be subject to, and the parties hereby submit to, the exclusive jurisdiction of and the personal jurisdiction within the state and federal courts within Greene County. Nothing in this Agreement shall be construed as a waiver of either party's sovereign, governmental, or official immunity, as applicable under Missouri law.

e. The term of this Agreement shall begin on the date signed and continue thereafter for a period of one (1) year. This Agreement may be terminated either by the school or by the University at the conclusion of the academic year by notification in writing to the other party.

Missouri State Dual Credit Agreement

By initializing this box, I am acknowledging that I have read the conditions of the 2024-2025 Missouri State Dual Credit Agreement and agree to comply with the policies and procedures contained within.

Platte Co. R-III

Mr. Shawn Chiddix
BOE President



Scott Jones
Director, Dual Credit

Date

4/29/2024

Date

Please send **only the signed Signature sheet** back to Missouri State University.
Keep a copy of the Agreement and Signature page for your records.
The signature page can be sent to dualcredit@missouristate.edu or mailed to:

Missouri State University
C/O Dual Credit
901 South National Ave
Springfield, MO 65897

MISSOURI STATE UNIVERSITY/DUAL CREDIT

901 South National Avenue, Springfield, MO 65897 • Phone: 417-836-3254

Dualcredit.missouristate.edu

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