

Program Evaluation: Library Media Services



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Leadership

- How is our mission determined?
- What is our purpose?

Mission

The mission of the Platte County R-3 Library Media Program is to empower students and staff to function as enthusiastic engaged readers and information literate citizens prepared to think critically and ethically about their interest and information needs, and determine and navigate the resources that will effectively address those needs in collaborative and inclusive environments.

- Our mission is determined based on the district's CSIP plan and the literacy and information needs of our students and staff.
- Applicable CSIP Goals:
 - Develop and Enhance quality educational/instructional programs to improve overall and individual student academic performance.
 - Provide each student with a relevant education in a safe and caring environment.

Purpose

Our purpose is to ensure that:

- Each learner has access to support resources and materials.
 - Each library supports individual and collaborative learning.
 - Each library supports curriculum, instruction and assessment at its appropriate level
 - Each library collection is reflective of the diverse population represented by the particular school
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Customer Focus

- Who are our customers relative to this program?
- How do we determine the needs of the customer?
- What are the needs of the customer?



Our Customers and Customer Needs

Our primary customers that benefit from our Library Media Services are our students, staff and parents. Our customer needs are determined through performance results and multiple feedback channels including sign-in data, class and site visit data, facility usage data, circulation data, equipment checkout records, and survey questions and focus groups as needed.

Identified Needs of our Customer Groups

- Adequate and flexible physical space for collaboration, learning, constructing knowledge
- Relevant resources for learning and constructing knowledge and orientation to their use
- Access to appropriate resources beyond the traditional school hours (online databases and tools, card catalog, online requests for materials forms, virtual library spaces)
- A support for providing resources for goal setting
- Diverse collections reflective of the range of learners served
- Safe and caring environments to learn and feel a sense of belonging and engagement
- Meaningful and relevant support for instructional planning and implementation of curriculum objectives and instructional strategies

Workforce Focus

- **How do we determine our staff needs?**
- **What are we doing to support our staff to achieve our goals?**

Our staff needs are determined by qualitative feedback from librarians, staff, and students as well as by keeping abreast of new technologies and innovations in the field that would benefit our staff and help them to facilitate their own and their students' learning.

The library staff members are utilizing the district professional learning days to focus on six school library relevant topics that will enhance their knowledge and skill sets for supporting their building staffs to achieve their goals: Encouraging and fostering an enjoyment of reading among all learners; Enhancing information literacy and digital citizenship; Promoting collaboration with teachers to integrate library resources and skills into classroom instruction; Embracing diversity and inclusion through collection development, programming and resources; Keeping current on trends and best practices in school librarianship; Advocating for school libraries by learning how to communicate the impact of the library

Process

- **What process/improvement actions did we focus on last year to improve this program?**

Process/Improvement Actions:

The improvement actions we focused on this past year included:

- Performing strategic resource acquisition based on need, especially in regard to the libraries' physical spaces/environments/diverse clientele served and with an eye toward developing a strong initial collection for Barry Elementary School and filling any significant gaps in the collection that will move to the new Platte Purchase Middle School.
- Reviewing library curriculum from other districts in our state and resources/materials from our state



organization MASL to begin working on a PCR3 K-12 Library Curriculum starting with the elementary level.

- Developing and outlining [a plan for a school librarian-specific mentoring and assistance program](#) for newly-hired librarians whether they come from outside the district or are candidates selected from among the district's internal employee pool who have library certification or are temporarily certified.

Measurement/Analysis/Knowledge

- What are the results of our SWOT analysis for this year?
- What are our measures to determine progress/success?

SWOT ANALYSIS	
Strengths	Weaknesses
<ul style="list-style-type: none"> • The Platte County R3 High School Library was just 1 of 6 high school libraries in the state of Missouri to earn the Department of Elementary and Secondary Education's Exemplary School Library distinction and designation. • The successful opening of the new Platte Purchase Middle School library and the successful revamping of the Barry Elementary library including a brand new physical collection for Barry Elementary. • Lead librarian, Valorie Stokes, submitted applications to three 2023 competitive national teacher summer institutes and was selected for and participated in all three: a National Endowment for the Humanities Landmarks Institute: Selma, Bloody Sunday and the Long Civil Rights Movement; The Poetry Foundation's Summer Poetry Teachers' Institute; and the George Washington Leadership and Legacy Summer Teachers' Institute at Mount Vernon. • Each building's librarian makes conscious and concerted efforts to support classroom curriculum, as well as independent reading interests and needs in developing their collections and purchasing resources and materials. • The Lead Librarian for the district and the AST Director of Secondary Education and College and Career Services who oversees 	<ul style="list-style-type: none"> • In some of the libraries, space/design and/or encroachment on initially-designated library spaces creates limitations on storage and, consequently, inhibits some innovative programming. • The library aides do not have any work days scheduled prior to the start of the school year. As a result, there is really no time for them to prepare for the opening day of the library—especially at the elementary school level where class visits start on the first day. This then creates unnecessary pressure and no time to troubleshoot issues that commonly arise in the Destiny online system at the beginning of the year. • Currently there is no 'succession plan' in place for filling the District Library Department Chair/Lead Librarian position when it becomes vacant within the next few years. • The current EPIC evaluation instrument used by the district for staff performance evaluations is not well-suited to the professional work and goals of a school librarian. • Lacking a partnership with our public library system to ensure all students have a library card, and the District has access to databases for student use.



the district's library program are proactive and conscientious about keeping it running as smoothly, professionally, and efficiently as possible.

- Librarians take advantage of librarian-specific PD opportunities to enhance their professional knowledge and skills and serve on various district, local and state committees.
- Each librarian strives to create a culturally diverse collection reflective of the populations they serve.

Opportunities

- New Missouri LMC standards can help our district's librarians develop and write curriculum for us that aligns with those new standards.
- DESE has a school librarian evaluation instrument that is better suited to the professional work and goals of a school librarian and would make sense to use with the school librarians in place of the district's current EPIC instrument.
- Utilizing the Future Ready Librarians and DESE Exemplary Library Program frameworks provide effective lenses through which the district's librarians can better connect their practices, programs and spaces to educational innovation in the schools.
- An ongoing focus on addressing multiple literacies through the library program will continue to present opportunities for diversifying the collections and resources available in each library.
- More collaboration between the district's libraries and other entities will help emphasize reading and multiple literacies as an important aspect of lifelong learning.
- Forge a partnership with Mid Continent Public Library--both in terms of expanding access to resources for our students and in terms of fiscal stewardship. Other surrounding districts (Smithville, Park Hill, Lee's Summit, Kearney and North Kansas

Threats

- District and building administrators' limited knowledge of school library collections, procedures, and organizational guidelines as recommended by Future Ready Librarians, AASL and DESE's Exemplary Library Program can result in expectations that are not aligned with best practices for school libraries/librarians. A specific example that applies here is the use of the EPIC evaluation system versus the Missouri Standards for School Librarians. The school librarians end up trying to force fit their role and its expectations into the EPIC format which does not really correlate well with the various dimensions of their work.
- If librarians and library aides begin to frequently be pulled to serve as subs in their buildings--especially at the elementary level-- it will adversely affect the library program overall by limiting access to both library time with a certified librarian and the materials and resources in the library facility itself. It may also inadvertently communicate the message that the libraries are not a priority or not important to the school environment.



City) have already been taking advantage of such a partnership for some time now.

Results

- How are we doing? How have we done over time? How have we done compared to others (if applicable)?

Current Circulation Data

School Site	Total Circulations (8/15/2021 - 10/15/2022)	Total Circulations (8/15/2022 - 10/15/2023)
Barry Elementary*	-----	3723*
Compass Elementary	36,511	31,643
Patfinder Elementary	30,825	28,972
Siegrist Elementary	38,591	29,953
Platte City Middle School	30,447	19,663
Platte Purchase Middle School*	-----	9157*
Platte County High School	7517	6894

*These schools' statistics reflect solely this current year's circulations (8/15/23 - 10/15/23) because Barry was converted to an elementary system from a middle school one so it is essentially a new library and Platte Purchase just opened at the beginning of this school year.

Usage Data Snapshot for Subscription Services

Vendor	Subscription Cost	Sites Licensed for Use	Usage Statistics 2021-2022	Usage Statistics 2022-2023
Worldbook Online		Elementary Schools	Content Views (Oct. 2021-Oct. 2022) 48,323	Content Views (Oct. 2022-Oct. 2023) 36,982
Pebble Go & Pebble Go Next		BE, CE, PE, SE,	Article Views (July 2021-July 2022) CE = 20,130 & 1006 SE = 34,502 & 1,127 PF = 44,183 & 1,970	Article Views (July 2022-July 2023) CE = 26,228 & 2531 SE = 39,886 & 2355 PF = 17,227 & 7693
Libguides - Springshare			(Aug. 1, 2022 to Aug. 1 2023) Homepage Views = 707	(Aug. 1, 2022 to Aug. 1 2023) Homepage Views = 793



			Research Resources Guide Views = 3297	Research Resources Guide Views = 7693
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Our budget is a zero-based budget created based on our Comprehensive Strategic Improvement Plan and Strategic Plan. It is created in collaboration with the Media Services Team. Our 2023-24 Media Services Accounts are displayed in the chart below.

2023-24 Library Media Services Budget	
Accounts	2023-24 Budget
<i>Library Books</i>	Established by Prioritized Needs
<i>Library Resource Materials</i>	
<i>Library Research & Other Purchases Services</i>	
<i>Library Improvement</i>	
<i>Library Regular Equipment</i>	

Strategic Planning

- How are goals developed?
- What are our long-term goals?
- What are our short-term goals?

Our Strategic Plan goals were developed by the Library Media Services Team.

Our district library department’s long range strategic plan goal, through 2025 (currently in year 3) is to improve and enhance the district’s library system based on and utilizing the following indicators outlined in the [Future Ready Librarian Frameworks](#) and the [DESE Exemplary Library Program](#):



- Curriculum
- Instruction and assessment
- Literacy
- Professional learning
- Partnerships
- Leadership
- Environment
- Equity
- Management

Long Term Strategic Plan Goals

Our long-term strategic plan goals are to:

- Maintain highly qualified/certified full-time librarian and library aide positions in all district libraries based on the staffing recommendations in the DESE Exemplary Library application.
- Move toward ensuring *all* the district's librarians attend the sole state organization-sponsored professional development conference together annually.
- Align our district library curriculum with the state's standards for school libraries.

Short Term Strategic Plan Goals

- Encourage and provide a range of opportunities for all learners to improve their reading habits and skills.
- Create, monitor and sustain participatory, social, usercentered environments rich with technology that are focused on interactivity and collaboration appropriate to the level of clientele being served to maximize creativity, collaboration, critical thinking and communication.
- Monitor, evaluate, and enhance the collections in the libraries on an ongoing basis for their inclusion of age-appropriate diverse authors, perspectives and content, and trauma-informed resources.

Progress will be determined through multiple metrics including:

- Performance Assessment Data
- Circulation Data
- Checkout data (actual resources/equipment checked out)
- Facility visits and usage data
- Customer Feedback
- Visual Documentation of the space usage

